

Town of Hawley, Massachusetts
Minutes of Selectmen's Meeting – December 1, 2015

Present: John Sears, Phil Keenan, Bob Maclean – Board
Virginia Gabert – Administrative Assistant
Pam Shrimpton, Hussain Hamdan, Rick Kean, Lark Thwing, Lloyd Crawford,
Hank Eggert, Suzanne Crawford

The meeting was called to order at 7:32pm.

1. Review and signing of treasury warrant – warrant 2016-13 and 2016-13 payroll were reviewed and signed.
2. Review of prior meeting minutes – Minutes from November 17 were reviewed and approved.
3. Discuss and act on resignation of Treasurer – Terry Walker resigned as of November 17. Rick reported that the Personnel Committee met on Monday and presented options. Finding an experienced Treasurer is extremely difficult, especially because of compensation and “homegrown” software. In response to a request by the Committee, Virginia drafted job descriptions separating out clerical tasks and financial tasks to come up with an Administrative Assistant and a Financial Administrator position description. Lark also explained that the Committee is awaiting more information from Baystate Municipal Accounting group. The Personnel Committee proposed accepting Terry Walkers resignation and appointing Virginia Gabert to take on the Treasurer duties until the Board of Selectmen or Personnel Committee can provide further recommendations. Another Personnel Committee meeting is scheduled for November 9. Phil made a motion to accept the proposal as laid out by the Personnel Committee. Bob seconded; vote was unanimous.
4. Sign paperwork to change bank account signers – letters were signed requesting change in signers on accounts with Unibank, Peoples United Bank, Greenfield Savings Bank and Greenfield Cooperative Bank. Terry Walkers name will be taken off of all accounts, and Virginia Gabert and John Sears names will be put on.
5. Discuss proposed changes to the Mohawk Trail Regional School agreement – Suzanne Crawford explained that many of the proposed changes are to clean up the language; to consider whether to re-invite Rowe to be part of the District again; and changing from requiring unanimous vote to requiring 2/3 vote for certain questions.

She also explained that the Superintendent is anxious to make everyone feel included in budget creation, and is interested in attending a meeting. Board discussed inviting him possibly in January (after the December 19 District meeting with Finance Committees and Selectboards).
6. Any other business not reasonably anticipated prior to posting agenda
 - a) Rick reported that there will be a Communications Committee sponsored meeting tomorrow at 6pm with six towns sharing information on hybrid solutions to Broadband.
 - b) Lark requested that the Board appoint Pam Shrimpton as an alternate to the Communications Committee. The Board approved.

There being no further business, the meeting was adjourned at 8:40pm.

Respectfully submitted,
Virginia Gabert, Administrative Assistant

Minutes accepted by Board of Selectmen:

John Sears

Philip Keenan

Robert MacLean