

Minutes of Selectmen's Meeting – August 19, 2014

Present: Phil Keenan, John Sears, Robert MacLean – Board
Virginia Gabert – Administrative Assistant
Charlie Stetson, Pam Shrimpton, Joan and Peter LaFogg (LaFogg & Hathaway),
Darrin Uphern (Virgilio), Clayton Davenport (CD Davenport), Greg Henson
(Stantec)

The meeting was called to order at 6:31pm.

6:30 – bid opening East Road repairs:

Davenport Trucking -	\$215,270.00
Virgilio -	\$262,437.20
LaFogg & Hathaway	\$211,838.65
Morais Concrete Service	\$297,330.45
Northern Construction	\$347,965.00

Bids were taken under advisement – to be reviewed by Stantec for completeness and recommendations made to the Board. Will award bid at next meeting.

7:00 – bid opening Forge Hill Road repairs:

Virgilio -	part 1	\$254,595.10	
	Part 2	\$108,057.60	(total \$362,652.70)
Northern Construction -	Part 1	\$420,950	
	Part 2	\$116,000	(total \$536,950.00)
Davenport Trucking -	Part 1	\$232,870	
	Part 2	\$ 88,045	(total \$320,915.00)

Bids were taken under advisement. Action to be decided next week.

Bob reported on his evaluation of the truck bids. Davidson amended their bid to increase it by \$5,000 and is not willing to honor the bid submitted. Bedard and Dillon bid on a non-specified plow. The only valid bids were Liberty Chevrolet (\$50,844) and Automall (\$52,598). John made a motion to award the bid to Liberty Chevrolet. Bob seconded; bid award was unanimous. Virginia will contact all bidders with results.

Charlie reported that Tech transportation is still being worked on, but looks like we will be adding a van, and cost-sharing for three separate routes. The total current estimate is \$29,699, which may change based on gas rates.

Greg Henson reported on his evaluation of the East Road bids – Davenport and Virgilio did not submit resumes, so both bids should be rejected as incomplete. The other three submitted complete bid packages.

Greg Henson reported on his evaluation of the Forge Hill Road bids – resumes were not required for this bid, so all three are complete. They also appear to be on track compared to the engineers estimate.

Virginia will contact FEMA to see where the approvals for each project stand.

Virginia informed the Board that MassDOT needs verification that Savoy Road is a town road and requested a letter from Town Counsel. Donna suggested taking the road, instead of paying her to do lengthy legal research. Discussion ensued about an equivalent to adverse possession – as the Town has used and maintained the road in an open and obvious manner for over 145 years. Phil directed Virginia to call DOT and inform them that we are not in a position to spend money on this at this time.

Charlie asked the Board, now that we have a figure for the Highway Truck and the Fire Pumper, whether the Board wants him to start the borrowing process, or have that wait for the new Treasurer to handle? He also explained that the sooner we are able to borrow the funds, the sooner the full free cash amount could be certified. John moved to borrow \$150,000 for five years. Bob seconded; vote was unanimous.

Rick asked if the Board had decided on an action for the request to consider changing the Position Description Review Committee to an official Town Personnel Committee? Virginia will find out if Town Meeting approval is needed.

Virginia is drafting a warrant for the Special Town Meeting, when the Board is ready to schedule it. It will include articles to rescind and reschedule the Annual Town Meeting date; authorize the Assessors to negotiate a PILOT agreement; accept the PILOT agreement as drafted; and form a Personnel Committee – in addition to several financial articles (establishing Accountant position; setting salary for Accountant; transfers from Free Cash for reval and other expenses).

There being no further business, the meeting was adjourned at 8:24 pm.

Respectfully submitted,
Virginia Gabert, Administrative Assistant

Minutes accepted by Board of Selectmen:

Philip Keenan

John Sears

Robert MacLean